



Contact
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File Submission Guidelines

What we accept:

Adobe InDesign, PageMaker, Illustrator, Photoshop & PDF, QuarkXPress, Macromedia Freehand and CorelDraw (Windows only). We always have the latest versions of all software.

How to send a file:

Disk	ZIP 100, ZIP 250, CD-ROM or DVD
Email (up to 5MB)	info@ampprinting.com
FTP (up to 500MB)	via web: go to www.ampprinting.com click on the Prepress link click on the Customer FTP Site link (on the left side) username: upload password: fastguys
	--or--
	via FTP utility (such as Fetch or Transmit) address: 67.100.244.227 username: upload password: fastguys

If you have a need for more comprehensive or secure online file access, please contact your CSR to setup a custom FTP box.

Tips

1. Proofs help everyone. Please include lasers or a PDF of your document when you send it in. This enables us to make sure your files are correct.
2. Be sure to include all fonts and linked graphics, even those used in placed .eps files. If you need preflight and collection help, don't hesitate to call.
3. Transparency effects (such as soft drop shadows) now available in many applications are very useful, but require certain steps be followed to ensure predictable output. If your job includes transparency functions, please give us a call in advance so we can review the job with you.
4. We use the PDF/X-1a distiller settings to create high quality PDF files. If you need help with creating good PDF files, just ask.
5. If you're sending files via email or FTP, you will almost always need to compress the files to ensure they're not corrupted in transit. We keep our compression software as up-to-date as our other applications, so you can be sure we can unstuff anything you send.
6. Finally, if you do send files to the FTP site, please give your CSR a call or email with the file name and when it finished uploading. This helps us find your file quickly and get it into production.

We're here to help! Please don't hesitate to call us with any questions about print production or design and software issues.



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